

Registration Information

- ✓ Registration is required for all programs on a FIRST COME, FIRST SERVED BASIS. Register early, programs fill up quickly!
- ✓ Be aware of your program selection... Adults or Youth. If you are still in high school, register for the YOUTH Programs. If you have graduated high school or are over age 21, register for the ADULT programs.
- ✓ Return the completed registration form and payment to:

Little Rock Parks and Recreation
Therapeutic Recreation Division
500 W. Markham Suite 108
Little Rock, AR 72201

Program Policies

To provide safe and meaningful learning experiences, a 1:4 staff to participant ratio is maintained. If in the opinion of the TR staff, a participant becomes unmanageable and/or potentially dangerous, the guardian will be contacted to pick up the participant.

You must have a Participant Information Form, Liability Release, and Assessment on file with the TR department each calendar year. If you have not submitted one this year, you can find it online at: www.lrpr.org or call to have one mailed.

Payment for all activities must be made in advance unless prior arrangements have been made.

Due to staff:participant ratio, participants must be independent with personal care or provide an aide. For those participants with an aide, you will be required to pay for any fees incurred for the aide and their attendance must be noted on your registration form.

Refunds are considered if the program is cancelled or filled to capacity, if the participant has a verified medical reason or, in the opinion of the TR staff, placement is inappropriate. **However, if it is a ticketed event/outing and tickets have been purchased, there will not be a refund.**

When arriving at a program, parents/guardians are asked to sign the participant in and leave a phone number where you can be reached, even if the participant has a cell phone!

If a participant is to be picked up by someone other than the parent/guardian, please notify LRPR staff person prior to the occurrence and have an alternate pick up form on file.

Programs are subject to cancellation if enrollment does not meet minimum requirements.

Fees, times, dates and locations are subject to change.

Many times we have arranged a particular arrival/ start time with the destination, so please arrive at the drop off location on time. We will implement a strict 10 minute leave time from the time listed in the brochure.

